



NEW YORK STATE SENATOR

Velmanette Montgomery

State Senator Velmanette Montgomery's Guide to Youth Career and Internship Opportunities

Senator Velmanette Montgomery

July 26, 2018

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Dear Neighbor,

As your State Senator, I am committed to ensuring that my office serves as a resource to those I am honored to represent.

One of my top priorities is to be a voice for young people throughout the State. Throughout my career, I have had the privilege of hosting and working with hundreds of interns and graduate fellows in both my Albany and District offices. I believe strongly in engaging young people in opportunities and programs that will expose them to new potential careers.

With the invaluable assistance of Monica Garay, the 2018 Terence D. Tolbert Public Service Internship Program Graduate Fellow, my office has assembled this important

resource guide. I hope the programs featured will encourage young people to explore new opportunities, engage in leadership development programs and gain experience in exciting career paths available to them.

I hope you will share this information with a young person in your life. This brochure is just a small sample of the opportunities available. To request a copy of the full guide, please call 718-643- 6140.

If you know of a program that you would like to see featured in a future edition of this brochure, please e-mail the information to montgome@nysenate.gov.

In partnership,

Senator Velmanette Montgomery

To read Senator Montgomery's Guide to Youth Career and Internship Opportunities, download the PDF or call 718-643-6140 to request a copy.

YOUTHBUILD

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YOUTHBUILD

YouthBuild is a comprehensive program for unemployed, out-of-school youth ages 17-24, to obtain high school equivalency diplomas, job and leadership skills, secure employment, and go on to college or vocational school. YouthBuild students earn a stipend while receiving vocational training and certifications, including construction, green industry training, OSHA, CPR, building maintenance, IT, health care, security, barista (Starbucks), food-handlers certification, retail and hospitality. YouthBuild students also deliver hundreds of hours of community service while producing and preserving affordable housing in their communities.

DREAMS YouthBuild

1615 St. John's Place, Lower Level | Brooklyn, NY 11233 | 718-455-4308

http://www.settlementhousingfund.org/dreams_youthbuild.html

New Settlements YouthBuild

1550 Townsend Ave., Basement | Bronx, NY 10452 | 718.299.3250

<https://newsettlement.org/youthbuild/>

YouthBuild SoBRO

555 Bergen Avenue | Bronx, NY 10455 | 718-732-7611

<https://sobro.org/learn/youth-education/>

YouthBuild Harlem

699 Lenox Avenue, 1st Floor | New York, NY 10037 | 718-732-7570

<https://sobro.org/learn/youth-education/>

YouthBuild East Harlem

206 E. 118th Street | New York, NY 10035 | 212-860-8170

<https://www.youthaction.nyc/>

YouthBuild NMIC

45 Wadsworth Avenue | New York, NY 10033 | 212-453-5378

<http://www.nmic.org/educationcareer/careerdevelopment/youthbuild/>

Y-Roads YouthBuild

161-04 Jamaica Avenue | Jamaica, NY 11432 | 212-630-9727

<http://www.ymcanyc.org/association/classes/youthbuild>

B.U.I.L.D. Staten Island

53 Broad Street | Staten Island, NY 10304 | 347-695-1920

<http://www.historictappenpark.com/build-staten-island-youth-program>

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BROOKLYN WORKFORCE INNOVATIONS

BROOKLYN WORKFORCE INNOVATIONS

621 Degraw Street | Brooklyn, NY 11217 | 718-237-2017

<https://bwiny.org>

Brooklyn Workforce Innovations (BWI) helps those with significant barriers to employment access careers through skills training, access to employer-recognized credentials, job placement, and career development support. BWI has developed training programs built on promising local sectors of the economy, and trains people for jobs that they know exist and that lead to living wage employment.

Brooklyn Networks

Low Voltage Cable Installation Training, Job Placement Assistance

Brooklyn Woods

Woodworking Skills, Cabinet Making, Fabrication, Shop Math, Measurement, and Mechanical Drawing, OSHA Safety License

Brooklyn Workforce Collaboration

Specialized Job Training, Construction, Food Safety Handling, Welding

“Made in NY” PA Training Program

Production Assistant Training Program, Media and Entertainment Career Building Skills

“Made in NY” Post Production

Film and Television Post Production Hands on Skills Training, Internships throughout Post Production Field Available

New York Drives

Obtain Driver’s License for Career Advancement, Obtain Security Guard Certificate and License

NYCHA Resident Training Academy

Housing Caretakers/Construction Training, Pest Control Technician Training, Painters Apprentice, Maintenance Training

Red Hook on the Road

Training for NYS Class B Commercial Driver’s License (CDL), Job Placement (School Buses, Trucks, and Paratransit Vehicles etc.)

THE CITY UNIVERSITY OF NEW YORK EDWARD T. ROGOWSKY INTERNSHIP PROGRAM

THE CITY UNIVERSITY OF NEW YORK EDWARD T. ROGOWSKY INTERNSHIP PROGRAM

555 West 57th Street, Suite 1401 | New York, NY 10019 | 646.664.8795

<http://etrinternship.cuny.edu/sites/>

Edward T. Rogowsky Internship Program offers CUNY students hands-on, public service internships and civic engagement programs in New York City, Albany, and Washington, D.C. Opportunities include:

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Caucus CUNY Scholars Program - undergraduate students receive \$2,000 award and are assigned to the District Offices of New York State Legislators
Comprising
Membership on the Black, Puerto Rican, Hispanic & Asian Legislative Caucus.

Women's Public Service Internship Program - undergraduate students receive \$2,000 award and are assigned legislators dedicated to benefit women and promote women's issues.

CUNY Washington DC Summer - \$2,000 award and provides opportunity to intern in the offices of U.S. Representatives and Senators, Congressional Committees, Federal Agencies, and International Non-Governmental Organizations.

The Terence D. Tolbert Public Service Internship - established in memory of Terence D. Tolbert, this program provides a \$10,000 monetary award to one highly qualified CUNY graduate student

OPPORTUNITIES FOR A BETTER TOMORROW (OBT) PROGRAMS

OPPORTUNITIES FOR A BETTER TOMORROW (OBT) PROGRAMS

OBT Bed-Stuy | 20 New York Avenue | Brooklyn, NY 11216 | 718-399-9700

OBT Sunset Park | 783 Fourth Avenue | Brooklyn, NY 11232 | 718-369-0303

The mission of Opportunities for a Better Tomorrow is to help disadvantaged youth and adults recognize their own self-worth, and advance toward self-sufficiency and financial security through job training, academic reinforcement, improved life skills, job placement, and support services. Opportunities include:

OBT Young Adult Internship Program

Earn \$3,850 in 14 Weeks. Internships (Large Corporations, Small Businesses, Nonprofits, Government). Earn National Retail Federation Customer Service

Certification and their Microsoft Office Specialist Certification.

Opportunities for a Better Tomorrow Web Design & Coding Fundamentals

OBT Innovation Lab | 87 35th Street, 2nd Fl. | Brooklyn, NY 11232 | (718) 801-8970

Programming Skills (HTML, CSS, GIT, introduction to JavaScript, JQuery, Mobile response, PHP and MYSQL), Building Websites For Small Business, Nonprofits, and Community Organizations, Adobe Photoshop

THE DOOR

THE DOOR

555 Broome Street | New York, NY 10013

212-941-9090

<https://www.door.org/programs-services/jobinternships>

The Door's mission is to empower young people to reach their potential by providing comprehensive youth development services in a diverse and caring environment. Opportunities include:

This Way Ahead

212-941-9090 x3362

Job/Leadership Skills, Partnership with Gap, Old Navy, and Banana Republic Young Adult Internship Program

(YAIP, YAIP+)

212-941-9090 x.3237

Out of School Youth Only. Job Readiness Training, Team Building, Leadership Skills, Time Management Skills, Communication Skills, Paid 11-Week Internship Experience, College Preparation. Additional resources available for young people who have experience with the foster care system or the criminal/juvenile justice system (known as YAIP+)

Woodlawn Preservation Training Program

212-941-9090 x3529

Partnership with One of the Largest Cemeteries in New York City, Skills Training, Paid Internship as a Mason Doing Repair/Restoration Work at the Woodlawn Cemetery

Epoch

212-941-9090 x3237

High School Equivalency, Job Readiness and Preparation

EMT/IT Bridge Program

212-941-9090 x3512

Emergency Medical Technician Training, Information Technology, Complete CompTIA A+ and Network+ Certifications. Earn CPR Certification

Culinary Training Program

212-941-9090 x3228

Food Handlers License In 10 Weeks, Training, And Pathway To Culinary Career Or Front Of House Hospitality. *Please call to verify when cohort begins*

ServiceWorks

212-941-9090 x3229

Volunteer/Leadership Opportunities, Job Placement Assistance, Leadership Training, Workplace Skills, Building Networks

Learn and Earn to Achieve Potential (LEAP)

212-941-9090 x3513

Justice Involved/Foster Care System/Homeless Youth, One-On-One Support for Job Placement, College Preparation, and High School Equivalency, FAFSA Application Assistance

THE PORT AUTHORITY OF NEW YORK AND NEW JERSEY

THE PORT AUTHORITY OF NEW YORK AND NEW JERSEY

<http://www.jointheportauthority.com/pages/internship-program>

The Port Authority offers premier training and internship programs in a variety of areas for both undergraduate and graduate students. These programs are designed to help you develop a comprehensive tool kit of experience and skills needed to prepare and compete for future leadership positions within the agency.

Opportunities include:

Leadership Fellow Program

A two-year, rotational program for graduate students that provides experience in planning, finance, general management and administration and facility operations. After successful completion of the program, Leadership Fellows will be considered for key positions in areas such as facility management, finance, planning, project management, or related business functions.

Operations Fellow Program

A two-year, rotational program for students who have an interest in operations management in one of our lines of business (Aviation, Tunnels, Bridges & Terminals, Port (Maritime) or PATH (Rail)).

Engineering and Architecture Associates Program

A two-year rotational program for undergraduate and graduate students. Opportunities exist within 12 different disciplines. The work assignments are designed to expose you to the different functions of the Engineering Department and provide

you with broad exposure to the various functions within engineering. In their second year, Associates begin working in their permanent assignment.

Internship Program

This internship provides graduate and undergraduate students the opportunity to work with knowledgeable and experienced professionals on assignments related to the student's major.

AMERICAN EAGLE OUTFITTERS

AMERICAN EAGLE OUTFITTERS

19 Union Square W | New York, NY 10003

(212) 645-2086

<https://aeo.jobs/info/page3>

Paid Undergraduate Junior Internships for students pursuing a business related degree: Merchandising, Inventory Planning, Supply Chain

BRIDGE STREET DEVELOPMENT CORPORATION

BRIDGE STREET DEVELOPMENT CORPORATION

460 Nostrand Avenue | Brooklyn, NY 11216

718-399-0146

<https://www.bsdcorp.org/2017/05/youthworkforce-internship-program-school-16-24-years-old/>

14 Week Paid Internship and Job Readiness Training Program in Marketing/Social Media, Hospitality, Maintenance, Retail, Office Management, and Many More

BROOKLYN BREW SHOP

BROOKLYN BREW SHOP

(718) 874-0119

<https://brooklynbrewshop.com/pages/careers>

Must be 21+. Summer Marketing Intern: media writing, social media, e-marketing campaigns, and content development

BROOKLYN CHILDREN'S MUSEUM

BROOKLYN CHILDREN'S MUSEUM

145 Brooklyn Avenue | Brooklyn, NY 11213

(718) 735-4400

www.brooklynkids.org

The Brooklyn Children's Museum Teen Arts and Advocacy Council is dedicated to providing Brooklyn teens with their first job experience and supporting them in their transition to the working world through artistic development workshops and an enriching museum internship program. For more info, contact: Oasa Duverney-Gaspar (718) 735-4400 ext. 119 or oduverney-gaspar@brooklynkids.org.

BROOKLYN DISTRICT ATTORNEY'S OFFICE

BROOKLYN DISTRICT ATTORNEY'S OFFICE

350 Jay Street | Brooklyn, NY 11201 | 718-250-2340

<http://brooklynda.org/internships/>

Offers high school, college and legal internships throughout the year. An intern's duties may include assisting in investigations, attending trials, preparing and compiling documents and financial data, conducting and analyzing legal research, and supporting community outreach programs. Interns are assigned to a general trial zone or to one of the specialized bureaus/units: Homicide, Special Victims Unit, Violent Criminal Enterprises (VCE), Domestic Violence, Civil Rights, Victim Services, Crime Strategies, Investigations

BROOKLYN JOB CORPS

BROOKLYN JOB CORPS

555 DeKalb Avenue | Brooklyn, NY, 11205

718-623-4000

<https://brooklyn.jobcorps.gov/>

Center for Career Vocational Training. Free Education and Job Training for: Certified Nurse Assistant (CAN), Clinical Medical Assistant, Security and Protective Services, Culinary Arts, Computer Technician, Advanced Manufacturing, Automotive and Machine Repair, Construction Training, and more

BROOKLYN NAVY YARD

BROOKLYN NAVY YARD

63 Flushing Avenue, Unit 300

Brooklyn, NY 11205 | 347-987-3915

<https://brooklynnavyyard.org/employmentcenter/internships>

School Year Internship Programs to connect individuals to internships with employers at the Brooklyn Navy Yard. Summer Internship Program connects college-attending or college-bound young adults with Yard-based businesses for 8-week, paid summer internships. Placements include: Food Manufacturing, Design and Engineering, Construction, Media and Film, IT and Computer Science, Administrative and Clerical, Marketing and Sales

CENTER FOR COURT INNOVATION YOUTH JUSTICE BOARD

CENTER FOR COURT INNOVATION YOUTH JUSTICE BOARD

718-923-8200

<https://www.courtinnovation.org/programs/youth-justice-board>

The Youth Justice Board is an after-school leadership development program that helps New York City teenagers study a public policy issue that affects their lives, come up with ideas about how to make things better, and then help turn these ideas into reality by speaking directly to city leaders and other youth. Stipends available.

CITIBIKE

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CitiBike Sunset Headquarters | 53rd St & 3rd Avenue

Brooklyn, NY 11220

<https://www.citibikenyc.com/careers>

Various locations. Paid Internships available in Fleet Maintenance, Service Delivery, Facilities, and more.

COMMUNITY HEALTHCARE NETWORK (CHN)

COMMUNITY HEALTHCARE NETWORK (CHN)

(212) 545-2400

<http://www.chnnyc.org/internships/>

CHN Summer Internship program for college students in the areas of Informatics, Legal, Marketing, Policy, Development Research (Data), Operations

CON EDISON

CON EDISON

30 Flatbush Avenue | Brooklyn, NY 11217

(800) 522-5522

<http://apps.coned.com/careers/careers/internship.asp>

College Summer Internship Program. Applicants must have declared a major in: Engineering, Environmental Science, Computer Science, Business-Related Disciplines, Accounting, Finance

ENVIRONMENTAL DEFENSE FUND NYC

ENVIRONMENTAL DEFENSE FUND NYC

257 Park Avenue South | New York, NY 10010

(212) 505-2100

<https://www.edf.org/jobs/internships-fellowships>

Paid/Unpaid/Credit Based seasonal internships in climate and energy, oceans, ecosystems, and health.

GREEN CITY FORCE

GREEN CITY FORCE

630 Flushing Ave., 8th FL | Brooklyn, NY 11206

646-681-4700

www.greencityforce.org/clean-energy-corps/

The Green City Force Americorps program is for 18-24-year-old public housing residents who are unemployed or employed in a dead-end job, and have a GED or high school diploma. It offers a stipend and monthly Metrocard. Professionals in green jobs prepare youth for the emerging clean energy economy through technical training, community service, rigorous field work and assist them in finding

employment or applying to college at the end of the program.

HENRY STREET SETTLEMENT

HENRY STREET SETTLEMENT

99 Essex Street | New York, NY 10002

212-478-5400 x217

<https://www.henrystreet.org/programs/employment/youth-employment/>

Intern and Earn program, serves 18- to 24-year-olds who are not currently enrolled in school or working. 2 week job readiness training followed by a 10 week paid internship experience at worksites in a variety of professional fields

HOOK ARTS MEDIA

HOOK ARTS MEDIA

480 Van Brunt Street, Ste. 203| Brooklyn, NY 11231

718-643-6790

<https://dtetc.org>

Dance Theatre Etcetera, an award-winning, nationally recognized Brooklyn nonprofit dedicated to making the arts a vital component of community change. Opportunities include: Digital Boot Camp -high school students are provided with 80 hours of rigorous instruction on digital media production, culminating in the creation of promotional videos for local businesses and social service organizations. In Transition Theatre - each fall and spring youth (15-24) are selected to join the company and meet for 18 sessions under the direction of highly skilled DTE theatre teaching artists to create an original piece of theatre, combining elements of theatre, spoken word poetry, movement and music.

HOSTEL INTERNATIONAL

HOSTEL INTERNATIONAL (HI): THE EXPLORE THE WORLD TRAVEL SCHOLARSHIP

891 Amsterdam Ave. | New York, NY 10025

(212) 932-2300

<https://www.hiusa.org/hostels/new-york/newyork/new-york-city>

Travel scholarship programs in 13 metropolitan areas across the country aimed at helping travelers aged 18 to 30 realize their dreams. For aspiring global travelers

who want to give back while they experience another culture. Scholarship recipients will receive \$2,000 to support a trip that includes an educational or service component.

IHEARTMEDIA

IHEARTMEDIA

32 6th Avenue | New York, NY 10013

212-377-7900

<https://iheartmedia.jobs>

Paid/Unpaid Undergraduate/Graduate Internships: Summer, Marketing and Promotions, Communications, Web Developer, Sales Operations, etc.

MORE GARDENS! FUND

MORE GARDENS! FUND

79 Clinton Street, Suite 17 | New York, NY 10002

(917) 518-9987

<http://www.moregardens.org/new-page-1/>

Unpaid/Credit Based Internships for high school and college student artists, community people, community gardeners, and environmental and social justice activists. Promote enhancement and preservation of community gardens as well as the cultivation of fallow land in New York City with your team!

MUNICIPAL CREDIT UNION

MUNICIPAL CREDIT UNION

22 Cortlandt Street | New York, NY 10007

(212) 238-3300

<http://www.nymcu.org/aboutmcu/internships.aspx>

Offers student enrichment programs and internship opportunities for high school, undergraduate and graduate students. Open enrollment throughout the year and paid internship opportunities available for college students. Interns are placed in departments including: Accounting and Finance, Communications, Human Resources, Risk Management and Security and Fraud.

NATIONAL GRID

NATIONAL GRID

1 MetroTech Center | Brooklyn, NY 11201

(718) 643-4050

<https://careers.nationalgridus.com/students>

High School Pipeline Internship Program. Undergraduate and Graduate Paid Internships in the following departments: Mechanical Engineering, Electrical Engineering, Civil Engineering, Information Systems, Accounting, Finance

NATIONAL PUBLIC RADIO (NPR)

NATIONAL PUBLIC RADIO (NPR)

11 W. 42nd Street | New York, NY 10036

(212) 880-3500

<https://www.npr.org/about-npr/181881227/want-to-be-an-npr-intern>

Paid and Academic Credit Undergraduate/Graduate Internships.

NEW YORK CITY CIVIC CORPS, NYC SERVICE AMERICORPS PROGRAM

NEW YORK CITY CIVIC CORPS, NYC SERVICE AMERICORPS PROGRAM

Please visit the website for the application:

<https://www.nycservice.org/pages/pages/96>

Living Stipend of \$14,300, Monthly Unlimited MetroCard, \$5,920 Segal AmeriCorps Education Award upon completion of 1700 hours of service. Participants develop volunteer management programs at nonprofits to address critical needs across the city.

NEW YORK CITY DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES (DCAS)

NEW YORK CITY DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES (DCAS)

<http://www.nyc.gov/html/dcas/html/work/internship.shtml>

Administers internship programs to introduce college students and recent graduates to public service. Through the Urban Fellows Program, Public Service Corps, Social Justice Post-Graduate Fellowship, NYC Service Fellowship, Citywide Summer Internship Program (SIP) college students/recent graduates receive valuable work

experience in exchange for academic credit or stipends, depending on the program.

NEW YORK CITY DEPARTMENT OF PARKS & RECREATION

NEW YORK CITY DEPARTMENT OF PARKS & RECREATION

830 Fifth Avenue | New York, NY 10065

Contact Internship Coordinator at (212) 360-8212.

<https://www.nycgovparks.org/opportunities/internships>

Various internship positions available in the areas of Administrative, Art/History/Culture, Architecture/Construction/Engineering, Education, Environmental/ Field Work, Legal/Law Enforcement, Marketing/Events/ Communications, Operations, Recreation, Technology.

Lifeguard employment opportunity also available, visit

<https://www.nycgovparks.org/opportunities/jobs/lifeguards> for more information.

NEW YORK CITY POLICE DEPARTMENT

NEW YORK CITY POLICE DEPARTMENT

<http://v3.hasnewjobs.net/nypd/job01.html?loc=Brooklyn>

NYPD Police Cadet Internship - all college majors encouraged to apply. Paid internship plus tuition assistance up to \$20,000 annually. Please contact your local NYPD Department for program details.

NEW YORK STATE ASSEMBLY

NEW YORK STATE ASSEMBLY

<http://nyassembly.gov/internship/>

Undergraduate Assembly Session Internships - \$5,850 Award, Get Involved in State Government and Gain Firsthand Knowledge of the Legislative Process, Earn a Full Semester of Credit, Graduate Assembly Internship - \$15,000 Award, Research and Policy Development Experience for up to Ten Qualified Graduate Students, Attend Issue Policy Forums

NEW YORK STATE ATTORNEY GENERAL'S OFFICE

NEW YORK STATE ATTORNEY GENERAL'S OFFICE

<https://ag.ny.gov/job-postings/undergraduategraduate-students?j=ug-students>

Internships available for undergraduate, graduate and law students. Please visit their website to view opportunities in New York City for the following Bureaus: Real Estate Finance, Press Office, Labor, Executive Decision, Environmental Protection, Division of Economic Justice, Division of Criminal Justice, and Charities

NEW YORK STATE SENATE

NEW YORK STATE SENATE

<https://www.nysenate.gov/student-programs>

The Senate Undergraduate Session Assistants Program offers students an opportunity to experience state government and the legislative process, through their participation in an on-site, academic enriching, and career building work experience. \$5,025 stipend to offset the costs of moving to and living in Albany. New York

Senate Graduate Fellowships - Legislative Fellowships and Memorial Fellowships offer graduate students a \$33,000 Grant Study Stipend Award, work 35 hours per week, perform legislative research, bill drafting, other Senate duties.

NY AQUARIUM

NY AQUARIUM

Surf Avenue & West 8th Street | Brooklyn, NY 11224

(718) 265-FISH

<https://nyaquarium.com/volunteering/behavioral-husbandry-internship>

Sea Cliff Internship - narrate Exhibit Feeds, Schedule and Administer Daily Enrichment, Animal Training

PLANNED PARENTHOOD OF NEW YORK CITY

PLANNED PARENTHOOD OF NEW YORK CITY

26 Bleecker Street | New York, NY 10012

(212) 965-7000

<https://jobs.lever.co/ppnyc>

For students 14 years old +, passionate about the Planned Parenthood Work and Reproductive Justice, 8 Week Summer Internship. Daily Stipend of \$25 will be provided

RED HOOK INITIATIVE

RED HOOK INITIATIVE

767 Hicks Street | Brooklyn, NY 11231

(718) 858-6782

<http://rhicenter.org/>

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College Scholars Program: Scholars receive assistance with financial aid applications, scholarship opportunities, and guidance and advocacy in navigating the college journey. **Job Readiness and Subsidized Work Training:** Training and Support Services. **Digital Stewards & Red Hook Wi-Fi:** Technology Training and Employment

THE MADISON SQUARE GARDEN COMPANY

THE MADISON SQUARE GARDEN COMPANY

Two Pennsylvania Plaza | New York, NY 10121-0091 |

212-465-6741

themadisonsquaregardencompany.com

Paid summer, fall, and spring internships available in the following departments: MSG Sports, MSG Live, MSG Productions, Centers for Excellence, and Corporate Partners

TIME INC.

TIME INC.

Editorial Internship Recruiting Time Inc.

1271 Avenue of the Americas, 40-11B

New York, NY 10020 (212) 522-1212

<https://www.timeinc.com/careers/internships/>

Summer: 9 weeks paid + housing or housing stipend. Editorial Internship Program - Entertainment Weekly, Fortune, Fortune Small Business, Business 2.0, Money, In Style, Parenting, People, People En Español, Teen People, Real Simple, Sports Illustrated, SI for Kids, SI for Women, and Time Magazines