

New York State Senator James Sanders Jr.



District Office Tax Preparation

Free Tax Filing for individuals and families earning less than
\$50,000*

Preparation provided by IRS-tax law certified volunteers

Must schedule an appointment in advance

You must have all documents before your appointment

See Document Checklist on Reverse Side

Dates and Times

Friday, March 13, 2020 - 10 a.m. – 4 p.m.

Friday, March 27, 2020 - 10 a.m. – 4 p.m.

Friday, April 10, 2020 - 10 a.m. – 4 p.m.

Location

Senator Sanders' District Office
142-01 Rockaway Boulevard
South Ozone Park, NY 11434

**You MUST make an appointment by
calling Senator Sanders' Office at
718-523-3069 or 718-327-7017**



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Items To Bring Checklist

- Proof of identification- Government issued photo ID (State ID, Driver's License, or Passport)
- Social Security Cards for you your spouse and dependents or a Social Security number verification letter issued by the Social Security Administration
- An Individual Taxpayer Identification Number (ITIN) assignment letter may be substituted for you, your spouse and your dependents if you do not have a Social Security number
- Proof of foreign status, if applying for an ITIN
- Birth dates for you, your spouse and dependents on the tax return
- Wage and earning statements (Form W-2, W2G, 1099-R, 1099-Misc) from all employers interest and dividend statement from bank (Form 1099)
- A copy of last year's federal and state tax returns, if available
- Proof of bank account routing and account numbers for direct deposit such as blank check
- To file taxes electronically on a married-filing-joint tax return, both spouses must be present to sign the required forms
- Total paid for daycare provider and the daycare provider's tax identifying number such as their Social Security number or business Employer Identification Number
- Forms 1095-A,B or C Affordable Health Care Statements
- Copies of income transcripts from IRS and state, if applicable