



NEW YORK STATE SENATOR
SHIRLEY L. HUNTLEY
CHAIR OF MENTAL HEALTH
AND DISABILITIES COMMITTEE

IS PLEASED TO PRESENT A SERIES
OF WORKSHOPS ON HOW TO FORM A NOT-FOR-PROFIT
CORPORATION IN NEW YORK STATE

To be held at YORK COLLEGE
94-20 Guy R. Brewer Boulevard (Faculty Dining Room)
Jamaica, NY

ALL WORKSHOPS ARE FROM 6:30 PM – 9:00 PM WEEKLY

TUESDAY, OCTOBER 6, 2009

**HOW TO INCORPORATE
CHOOSING A NAME
EMPLOYERS IDENTIFICATION NUMBER**

TUESDAY, OCTOBER 13, 2009

BOARDS OF DIRECTORS & ACCOUNTING PROCEDURES

TUESDAY, OCTOBER 20, 2009

IRS FORM 1023 & FORM 990

TUESDAY, OCTOBER 27, 2009

**REGISTERING WITH THE NYS ATTORNEY GENERAL &
THE NYS DEPARTMENT OF TAX AND FINANCE**

INVITED PANELISTS

IRS, NYS DEPARTMENT OF TAX AND FINANCE,
NYS ATTORNEY GENERAL, LAWYERS,
ACCOUNTANTS & CONSULTANTS

FOR ADDITIONAL INFORMATION

Lois Menyweather 718.523.3069 or Email: Lmenyweather@gmail.com
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Jamaica, NY 11432



NYSENATE.GOV

**LIGHT REFRESHMENTS WILL BE SERVED*