

FLATBUSH AVENUE

Operation

TRBOC

TAKE BACK OUR COMMUNITY

WINTHROP STREET

HAWTHORNE STREET

FENIMORE STREET

RUTLAND ROAD

MIDWOOD STREET

MAPLE STREET

LINCOLN ROAD

LEFFEL AVENUE

STERLING STREET

WINTHROP STREET

HAWTHORNE STREET

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# Create a Peace Room



**1** Room should include enlarged grid map of focused streets  
a) Identify streets included in target area

**2** Clipboards/binders with area profile  
a) Phone numbers of all city, state and federal agencies  
b) Contact numbers/names of precinct and Community Board Manager  
c) Photos of troubled locations

**3** Phone numbers to all precincts in the area and the adjoining area

**4** Map should identify trouble spots

**BLOCK 1**



**BLOCK 2**

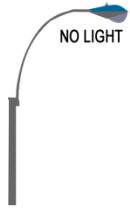


**BLOCK 3**



**BLOCK 4**

**BLOCK 5**



**BLOCK 6**



**BLOCK 7**



**BLOCK 8**

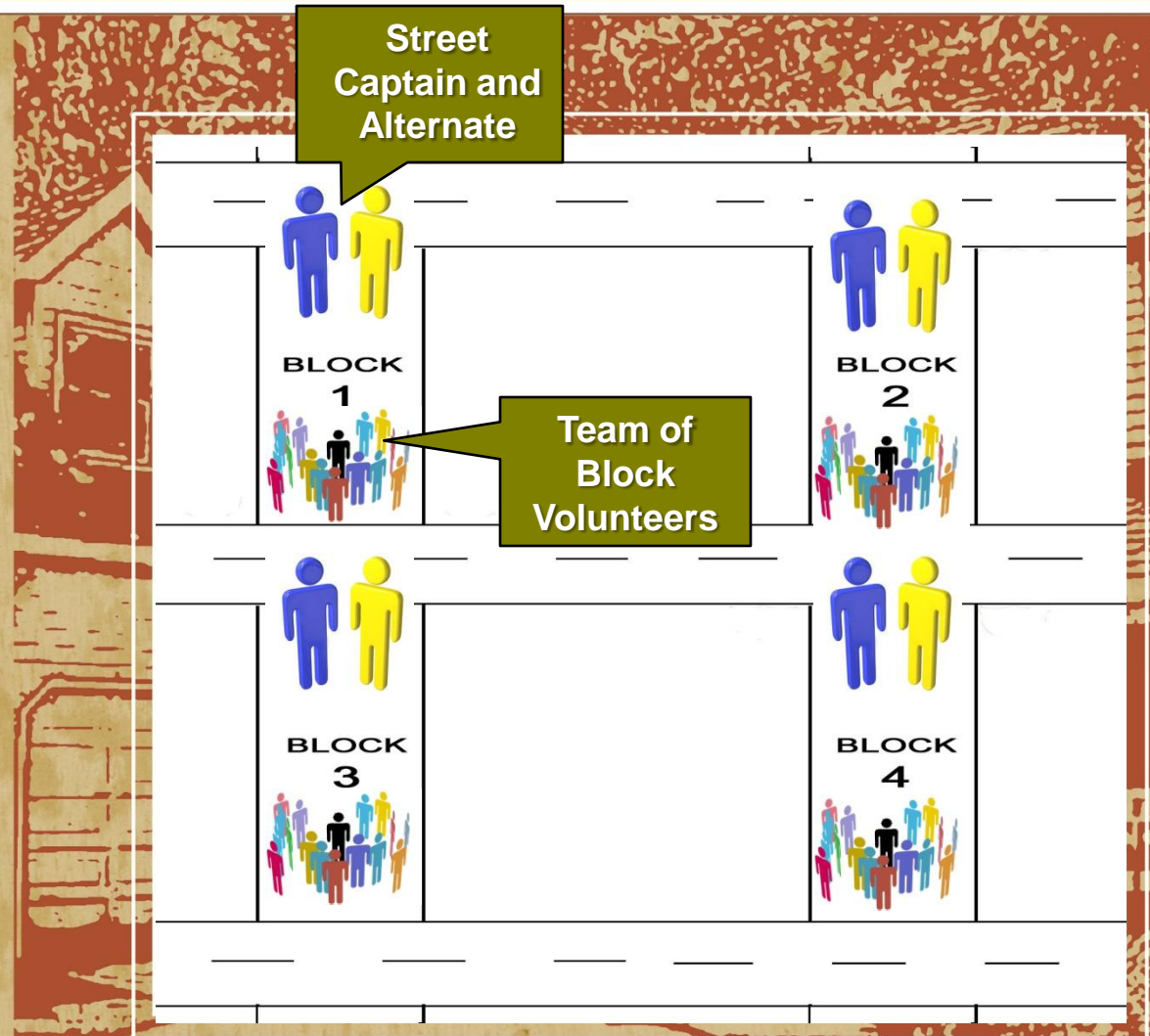




# Identify Street Captains and Alternates

## Captain/Alternate Duties:

- Recruit 10 to 15 Block Volunteers
- Keep block residents informed of activities
- Monitor quality of life issues on block
- Assign one Block Volunteer to sit on each Task Force
- Assign Block Volunteer to attend each community meeting (precinct council, community board, etc.)
- Coordinate with Administrative Team and Task Force Leaders



# Create Street Canvass Condition Team

**1** Street Canvass/Condition Team includes one Team Leader and an Alternate

**2** Team should include many volunteers to assist in street actions

**3** Street Canvass/Condition Team duties will entail:

- Coordinate reps from each block to canvass block conditions
- Coordinate process around photos of street conditions
- Coordinate with Administrative Team – mapping of quality of life issues in target area, updating condition binders/journals
- Update Task Forces on street conditions (ensure appropriate Task Force receives quality of life conditions)
- Recruit volunteers to assist in street activities
- Responsible for identifying and coordinating street activities, e.g. flyer distribution, street rallies, etc.





# Create Quality of Life Task Force Groups

**1** Each Task Force should have one Leader and one alternate

**2** Duties of Task Force Leader/Alternate:

- a) Recruit 10 – 15 volunteers to work on Task Force
- b) Ensure a member of Task Force attends community meetings, e.g. precinct council, community boards
- c) Create action plans for each Task Force issue:
  - Contact local agencies
  - Coordinate community response (e.g. block clean up, etc.)
  - Update and coordinate with Block Captains on conditions in their areas
  - Monitor notifications and follow up of conditions
  - Classify each condition based on levels



Immediate  
correction  
needed



Quality  
of Life  
concern



Long  
term  
need

Create Based on  
Street Conditions

- Sanitation
- Law enforcement
- Lighting
- Merchant improvements
- Community Unity

# Create an Administrative Team

## DUTIES



- **Should consist of 3 to 5 people**

- **Keep a list of talent/skills within the community**
  - *Create database with contact info and type of skill*
- **Supervise the creation and updating of all binders and maps**
- **Maintain crime/condition mapping system**
  - *Coordinate with Street Canvass/Condition Team*
- **Coordinate and set dates for area community meetings**
- **Coordinate with administrative teams in connecting areas**



# Create an Administrative Team

## DUTIES



- **Should consist of 3 to 5 people**

- **Responsible for posting information on social media**
- **Create flyers and other forms of notices**
- **Maintain email list of residents**
- **Responsible for eblasts and notifications**
- **Primary contact with NYPD for crime data and emergency notifications**
- **Communicate information to Block Captains and Task Force Leaders**
- **Supervise and maintain photo files**



# MEETINGS

## Core Group meeting Conference Call once a week



- **All Block Captains and Alternates**
- **All Task Force Leaders**
- **Street Canvass Condition Team Leader & Alternate**
- **Administrative Team**

# MEETINGS

## Community wide meetings once a month



- Notice to all streets in target area
  - *Block captains/alternates disseminate notice*
  - *Street Condition Team assist with handouts*

- Task Force Leaders give report at meeting

- Street Condition Team Leader gives plans on upcoming street actions



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